



The 12th World Congress on Controversies in Neurology (CONy)

March 22-25, 2018 | Warsaw, Poland

Logistics services for inserts

"Hermes" had been nominated as the sole logistic agent for the CONy Congress.

For handling services to your participants' bags inserts, you are kindly requested to follow the following shipping instructions:

Packing and Shipping instructions

- a) Place a sample of your insert on the package itself.
- b) Please send shipment details (tracking number, number of packages, etc) to Mr. Motty Wizman: mottyw@hermes-exhibitions.com.
- c) Please mark on the package "Insert for DIP participants' bags."
- d) Number parcels, e.g: 1/1, 1/2, 1/3
- e) Note: Do not mix insert material with other material, such as display or exhibition, please mark clearly "**Insert for Participants' Bags**".

Airfreight shipments

Airfreight to Warsaw must arrive no later than 13.03.2018
Please ask for instructions

Advance warehouse delivery address (customs cleared, courier shipments)

Shipment steps from free arrival advance warehouse

Shipment arriving to warehouse will be handled as follows:

- Received at the warehouse
- Storage
- Pickup from storage
- Unloading and delivery to the convention center

12th World Congress on Controversies in Neurology (CONy) 2018
c/o NETLOG POLSKA SP. Z O.O.
UL.PRADZYNSKIEGO 12/14
01-222 WARSZAWA

Deadline

No later than 16.03.2018

All inserts must be delivered to the advance warehouse

You may choose to send directly to the convention center, however please note that neither Hermes nor Comtec will be held responsible for goods sending directly to the convention center.



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Important Note:

The above date if for custom cleared goods only

**Inserts that do not arrive by the deadline will not be included in the participants' bags.
Shipments that arrive without pre alert and payment confirmation will not be accepted.**

Handling tariff Per Exhibitor / per shipment (each CBM=300 KG)

Min charge	€ 218.00
Per CBM	€ 95.00
Use of our import tax registration	€ 125.00

For enquiries and further information

Please contact Mr. Motty Wizman

Email: mottyw@hermes-exhibitions.com

Tel: +972 8 914 6421

Companies that require door-to-door service for their inserts are requested to contact Herms no later Than **01.03.2018**

**Best Regards,
Hermes**